

January 30, 2009 (FORMAL NOTICE Campus E-Mail)

Subject: Hiring Update

TO: Deans, Directors and Department Heads, HR Facilitators

FROM: Brenda Malone, Associate Vice Chancellor for Human Resources

As you know, Governor Beverly Perdue announced a statewide hiring freeze for all state agencies recently. We have understandably received questions from various campus departments on this announcement.

I am pleased to report that at this time the freeze does not apply to the UNC system. However, as Chancellor Thorp has made clear in his recent budget updates since the beginning of the year, all units must carefully scrutinize their plans for any vacant positions. In this budgetary climate, it is crucial that we only fill positions that are absolutely necessary to the functioning of the organization. Vice chancellor approval will still be required before any vacant position can be posted.

In addition, General Administration has determined that the statewide freeze on salary increases also does not apply to the University system. However, as with your vacant positions, you should take all necessary measures to ensure that any salary increases are essential. Any salary actions you take now could have major consequences later in the fiscal year.

We appreciate your understanding during these difficult budget times. We will do our best to keep you up-to-date with information as we receive it. If you have any questions about these topics, please contact your Employment, Classification & Compensation (ECC) Specialist in regards to SPA positions, or the EPA Non-Faculty HR office for EPA Non-Faculty positions. As always, questions on faculty positions should be directed to the Academic Personnel Office.

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